

Course Syllabus of Monitoring and Evaluation

COURSE CONTENT & STRUCTURE

Post Graduate Diploma in Monitoring and Evaluation

Total Credit Hours: 160 Credits

Program duration: 24 weeks

Fast Track: 12 weeks

Crash Program: 4 weeks (One Month)

*****One Unit 20 Credits. Total Unit 8, Total Credit Hour 20 x 8= 160**

UNIT: 1

Planning, monitoring and evaluation for development results

- Introduction
- Putting planning, monitoring and evaluation together: Results-based management
- Principles of planning, monitoring and evaluating for development results
- Overview of key roles and responsibilities

UNIT: 2

Planning for results: Practical applications

- Getting started
- Stakeholder engagement
- The planning exercises
- Finalizing the results framework (deliverable eight)
- Preparing to operationalize
- Putting it together: Planning for change

UNIT: 3

Planning for monitoring and evaluation

- Introduction
- Monitoring and evaluation framework
- Resources for monitoring and evaluation
- Engagement of stakeholders in monitoring and evaluation
- Capacity for monitoring and evaluation

UNIT: 4

Monitoring for results

- Monitoring policy of UNDP, its operational context and roles and responsibilities
- Preparing to monitor by reinforcing the initial M&E plan
- Monitor: Collection of data, analysis and reporting
- Use of monitoring data for management action and decision making

UNIT: 5

Evaluating for results

- Why evaluate? Uses of evaluation
- Evaluation policy: Principles, norms and standards for evaluation
- Types of evaluation in UNDP
- Roles and responsibilities in evaluation
- Mandatory requirements for programme units

UNIT: 6

Initiating and managing an evaluation

- Involvement and roles of stakeholders and partners in managing an evaluation
- Key steps in decentralized evaluations
- Key elements of the joint evaluation process

UNIT: 7

Assuring the quality of evaluation design and methodology

- Overview
- Defining the context
- The evaluation purpose
- Focusing the evaluation
- Evaluation methodology

UNIT: 8

Enhancing the use of knowledge from monitoring and evaluation

- Why use monitoring and evaluation?
- Learning and generating knowledge from monitoring and evaluation
- Knowledge products and dissemination

Exam Policy: based on the given study material you will see final exam questions mixed of multiple-choice questions and essay type questions.

Exam Type: online

Exam Duration: 2 to 3 Hours